

(date)

(name)
(title)
(Community or Agency)
(address)

Re: Damage Information Request
(DR-1843-AK, Spring 2009 Flooding and Ice Jams Disaster)

Dear (name):

Recently, your community or agency **may** have suffered damages from the Spring 2009 Flooding and Ice Jams event which was declared a State disaster May 6, 2009 and a Federal disaster June 11, 2009. The State and Federal declarations will make funds available for community repair activities for **Eligible Applicants**. The Alaska Division of Homeland Security & Emergency Management (DHS&EM) has been contacting communities over the past several weeks and where needed, provided Life, Health, and Safety assistance to our residents under the Public Assistance program. To date, we have not had any reports of damage in your community.

Eligible Applicants for Public Assistance fall into four categories (1) State Governments, (2) Local Governments, (3) Indian Tribes or authorized Tribal organizations and Alaskan Native Villages, and (4) Certain Private Non-Profits (PNP).

If damage occurred to any potentially eligible applicants in your community from this disaster, it is very important they notify DHS&EM in writing as soon as possible. Attached you will find 3 forms to be used to make the required notification. The first form is a Request for Public Assistance (FEMA Form 90-49) to be completed by each applicant. The second form is a damage description form that each applicant should fill out as completely as possible. The third form is a declination form that notifies DHS&EM that your community experienced no damage from this event. This form requires a signature from a local government representative authorized to sign official documentation.

Communities and other potential eligible applicants have a limited amount of time to notify DHS&EM of damages related to this event. Please pass these forms throughout your community to any potentially eligible applicants so they have the opportunity participate in the Public Assistance program. Due to state statute and federal law:

THE DEADLINE FOR DHS&EM NOTIFICATION IS 2 WEEKS FROM THE DATE ON THIS LETTER.

Notifications can be FAX'd (907-428-7009) or mailed in the enclosed self addressed envelope. If you have any questions or concerns, please contact our State Emergency Coordination Center at (800) 478-2337 and you will be directed to a Public Assistance specialist.

Sincerely,

Sam Walton
State Public Assistance Officer

enclosure: Request for Public Assistance (FEMA Form 90-49)
Project Description form
Declination form

saw:xxx